IMRD

Please read this manual well and follow its instructions while completing the Oasis application form. In case something is not clear, contact applications.itc@ugent.be.

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IMRD
IMRD+

OASIS Application Manual

Enrollment year 2026

imrd@ugent.be

vliruos
SHARING MINDS, CHANGING LIVES

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1. Introduction

This manual is intended to help you through the Oasis online application form, specifically for the application to the International master of Science in Rural Development. Please visit our website: www.imrd.eu for more information about the programme, and application requirements. Once you have the necessary information you can start the application in Oasis.

The Oasis tool is self-explanatory. If something is not clear you can use the table of contents to go to the specific stage of the application form that you are unsure of.

In case you have questions concerning the online application that are not covered in the manual you can contact applications.itc@ugent.be.

2. Deadlines

*For 2026-2027 there are no Erasmus Mundus scholarships awarded.

The deadline to submit your IMRD application form if you apply for VLIR-UOS **scholarship** is **28 February 2026**.

The deadline for **non-EEA citizens** to submit their IMRD application form as a self-funding student is **31 March 2026**.

The deadline for **EEA citizens** to submit their IMRD application form as a self-funding student is **31 May 2026**.

3. Register an account in Oasis

You can access the application portal via the following link:

https://oasis.ugent.be/oasis-web/registratie?0&target=inschrijven&arCode=IMRDVC&aj=2026

In case you visit the application portal for the first time, click 'Register by creating an account'.
In case you already have an account, click 'Log in with username and password'.
In case you possess a Belgian eID, click 'Register with Authenticatie Vlaanderen'.

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OASIS

In het Nederlands

Welcome at Ghent University

Existing user

Log in with Authenticatie Vlaanderen (e-ID, Itsme®)

OR

Log in with username and password

New at Ghent University?

Register with Authenticatie Vlaanderen (e-ID, Itsme®)

OR

Register by creating an account

When you log in with Authenticatie Vlaanderen, we will obtain your Belgian National Register number, first name and surname. From Databank Hoger Onderwijs (DHO) we will also obtain your place and date of birth, gender, nationality and address. This data is processed in accordance with our privacy policy (https://www.ugent.be/en/administration/privacy).
We advise you to log in with Authentificatie Vlaanderen. Be sure to do so if you registered this way or if you want to enrol online.

Enter your e-mail address and complete the captcha.

Click 'Register'.

OASIS

In het Nederlands

New account

Fill in the captcha and your email address in the fields below, and then click the button 'Register' to log in. Depending on your email address, you will find yourself in one of these situations:
→ If you have a Microsoft school or work account, or a personal Microsoft account (for example Hotmail, Live or Outlook), you can log in with that account.
→ If you have a Google account, log in with Google.
→ In any other case, you will receive a mail with a code. Fill in this code in the UGent log in screen.
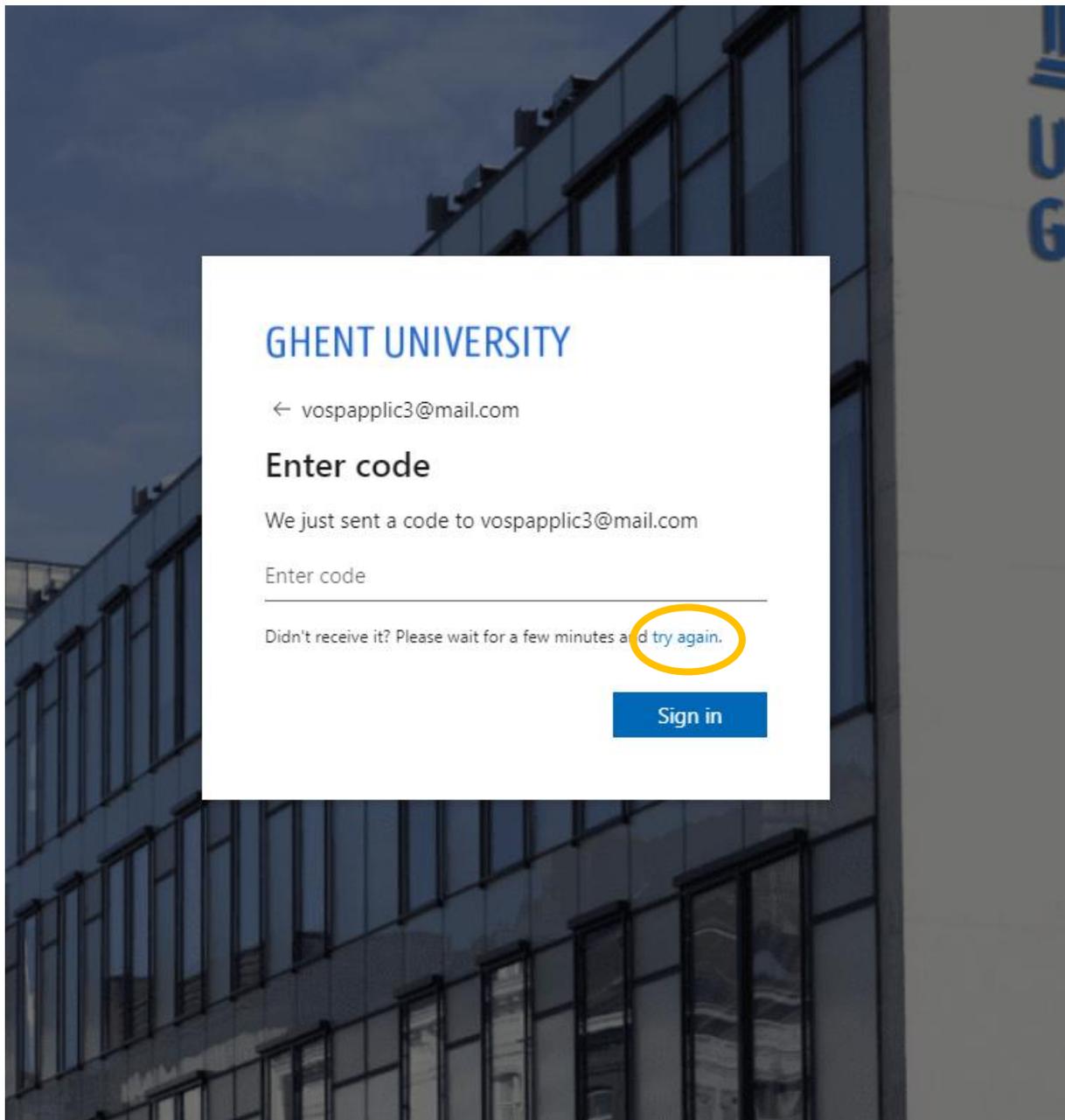
E-mail *   charles.darwin@gmail.com

I am not a robot *   wdl

Cancel   Register

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Complete the signup by entering your email and a activation code sent to that email address. Then sign in.

If you don't receive a code on your e-mail address, click 'try again'.

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4. Setting up your application for enrollment

4.1. Personal Information and contact details

Complete your personal information.
Fields with an asterisk* are mandatory.
Do not forget to take note of the Generic code of conduct for the processing of personal data and confidential information at Ghent University and the Ghent University privacy statement.
Click 'Save and continue'.

Registration > Personal information

Personal information

First name	
Surname *	
Gender *	↓
Date of birth *	dd/mm/yyyy 📅
Country of birth *	↓
Place of birth *	
Nationality *	↓
Belgian Social Security Number	
Title	Title not necessary ↓
Correspondence language *	English ↓

☐ I have taken note of the Generic code of conduct for the processing of personal data and confidential information at Ghent University and the Ghent University privacy statement.

save and continue

Complete your contact details.
Click 'Save and continue'.

Registration > Contact details

Contact details

Mobile * (eg. +32477589632)	
Personal e-mail address	charles.darwin@gmail.com
Skype	

back to overview   previous   **save and continue**

Complete your residence address.
Check the correspondence address box.
Before your arrival in Belgium, normally no postal mail will be sent to you.
After your arrival in Belgium, you can change your correspondence address in order to receive university-related postal mail in Belgium.
Click 'Save and continue'.

⊛ IMRD

❶ Fill in your permanent address. Indicate whether this is your correspondence address.
If this is not the case, you will have to fill in your residence address in the next step.

Registration > Addresses > Add residence addres

Residence address

Correspondence address ☐

Check this box if this address is your correspondence address. Ghent University sends all documents to the correspondence address by default. If your residence address is not your correspondence address, then you must you enter your residence address in Belgium.

Country *

Street

House Number

Box or Room

Postal Code/City *

This list shows al the postal codes and cities in our database. If your postal code and city are not listed, please fill in this information below, in "postal code (other)" and "city (other)".

Postal Code (other)

City (other)

PO box

Building

back to overview   previous   **save and continue**   ❷

Check your personal information and click 'Confirm registration'.

Registration > Confirm registration

Confirm registration

Check this information carefully. After confirming the registration you can no longer adjust it.

| First name	First name
Surname	Surname
Gender	Gender
Date of birth	12/34/5678
Country of birth	Country
Place of birth	Place of birth
Nationality	Nationality
Belgian Social Security Number	
Title	Title
Correspondence language	English

back to overview   previous   **Confirm registration**   ❷

4.2. Applying for enrolment in a programme

This next step is the actual start of the application.
Click "Enrolments" on the left hand tab.
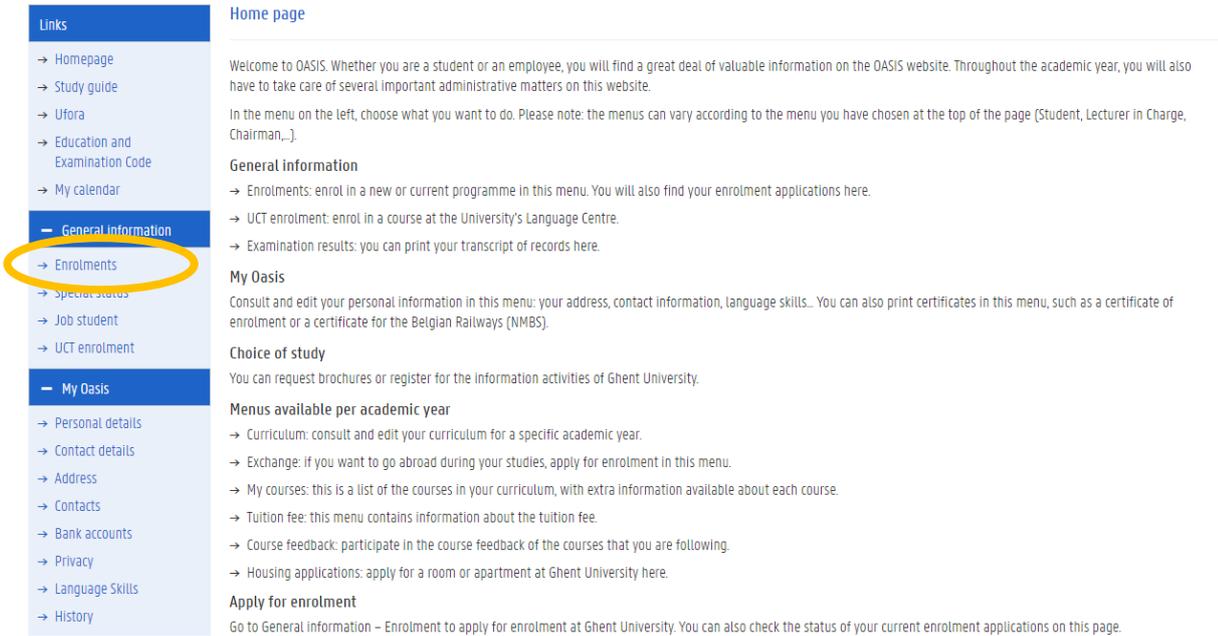
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Welcome to OASIS. Whether you are a student or an employee, you will find a great deal of valuable information on the OASIS website. Throughout the academic year, you will also have to take care of several important administrative matters on this website.

In the menu on the left, choose what you want to do. Please note: the menus can vary according to the menu you have chosen at the top of the page (Student, Lecturer in Charge, Chairman,...).

General information
→ Enrolments: enrol in a new or current programme in this menu. You will also find your enrolment applications here.
→ UCT enrolment: enrol in a course at the University's Language Centre.
→ Examination results: you can print your transcript of records here.

My Oasis
Consult and edit your personal information in this menu: your address, contact information, language skills... You can also print certificates in this menu, such as a certificate of enrolment or a certificate for the Belgian Railways (NMBS).

Choice of study
You can request brochures or register for the information activities of Ghent University.

Menus available per academic year
→ Curriculum: consult and edit your curriculum for a specific academic year.
→ Exchange: if you want to go abroad during your studies, apply for enrolment in this menu.
→ My courses: this is a list of the courses in your curriculum, with extra information available about each course.
→ Tuition fee: this menu contains information about the tuition fee.
→ Course feedback: participate in the course feedback of the courses that you are following.
→ Housing applications: apply for a room or apartment at Ghent University here.

Apply for enrolment
Go to General information – Enrolment to apply for enrolment at Ghent University. You can also check the status of your current enrolment applications on this page.

Indicate whether or not you are granted refugee status or subsidiary protection status by the Belgian authorities.
Indicate if you are a national of a non-EU country and if you are required to apply for a visa to enter Belgium.
In this case, fill in the e-mail address of the Belgian Embassy in your country to which you will apply for your visa.
Click 'Save and continue'.
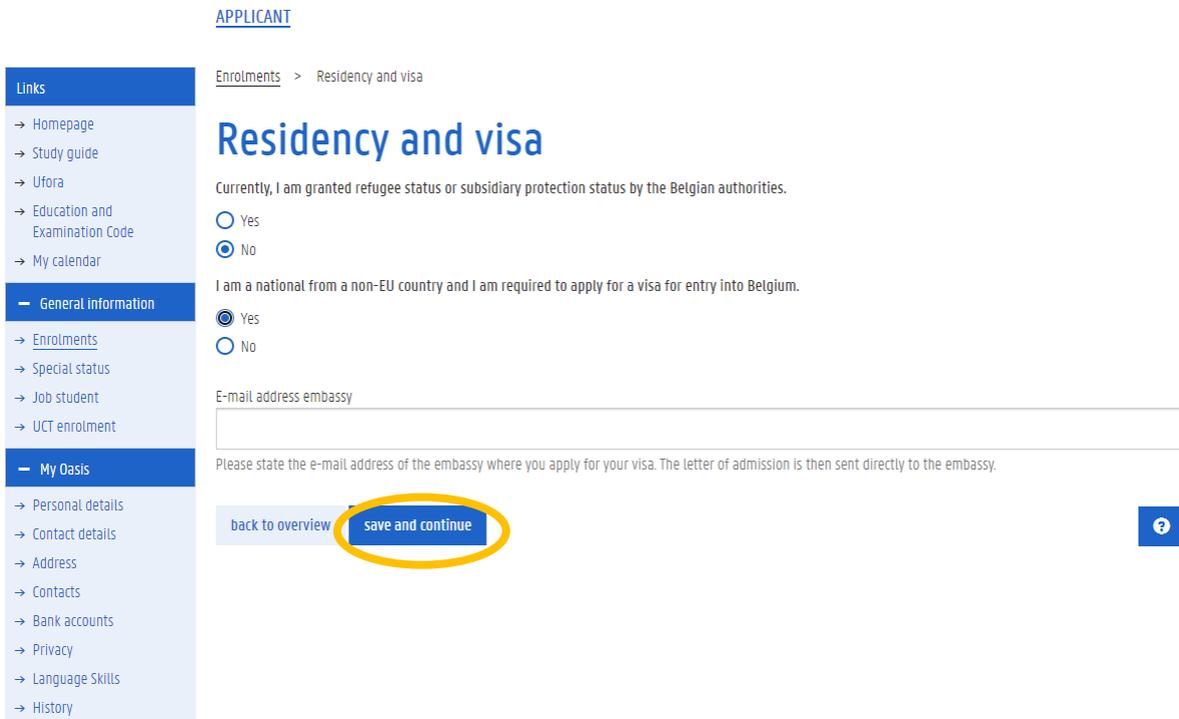
Enrolments > Residency and visa

Residency and visa

Currently, I am granted refugee status or subsidiary protection status by the Belgian authorities.
◯ Yes
◉ No

I am a national from a non-EU country and I am required to apply for a visa for entry into Belgium.
◉ Yes
◯ No

E-mail address embassy

[   ]

Please state the e-mail address of the embassy where you apply for your visa. The letter of admission is then sent directly to the embassy.

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⊛ IMRD

Click 'Apply for enrolment'.

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Enrolments and enrolment applications

Apply for enrolment

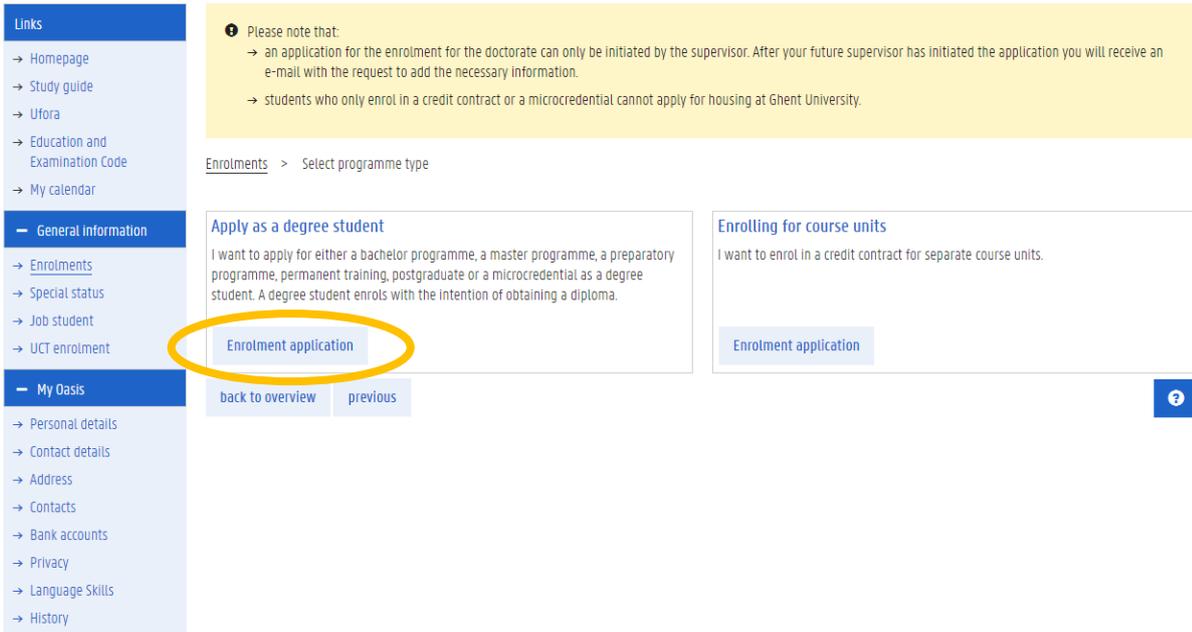You do not have an enrolment or enrolment application.

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To apply for enrolment to the IMRD programme, click 'Enrolment application' as a degree student.
Once you started a first enrolment application, you can apply for enrolment for a second master programme by following the same steps.
You cannot apply for more than two programmes at the same time.

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4.3. Educational background

List your educational background.

Only add previous bachelor or master level higher education if applicable. You can add multiple instances, for example a bachelor and a master programme or two bachelor programmes. **You don't have to add your secondary school educational background.**

In order to be admitted to the IMRD programme you have at least an academic bachelor's degree of min. 3 years from a university or recognized equivalent. This degree is preferably in the field of bioscience engineering or agricultural sciences with good overall scores. Other degrees can also be accepted if you meet the requirements below.

You must demonstrate through your transcript of records that you have basic academic training in all these areas:
(i) mathematics and/or statistics and;
(ii) life sciences and;
(iii) social sciences and/or rural development and/or economics.

Students in the last year of their bachelor studies can also apply, provided that they will obtain their degree before the start of the IMRD programme.

To add your previous education, click 'Add educational background'.

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Enrolments > Educational background

Overview educational background

List your complete educational background (secondary education, higher education, ...) by clicking on 'add educational background'.
In addition, add each programme that you have not (yet) completed.

Add educational background

Type	Academic year	Country of institution	Name of institution	Programme	Attachment
No educational background					

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Add your bachelor (undergraduate) level educational background first and your master (graduate) level education second if applicable.

Select the type of educational background.

Fill in the first and last enrolment year of your degree. The first enrolment is the academic year during which you started this degree, the last enrolment is the year you finished this degree.

Fill in the country in which you obtained your degree.

Click 'Search' to search for the institution at which you obtained your bachelor degree, then search for your programme name.

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Enrolments > Educational background > Detail

Educational background detail

Type *	University
First enrolment *	2010-2011
	Year in which you started the study programme.
Last enrolment *	2017-2018
	Year in which you finalised the programme or last year of enrolment.
Country of institution *	Chile
Institution	Click on 'Search' Search Clear
Programme	Click on 'Search' Search Clear
I obtained the diploma	○ Yes ○ No

Delete

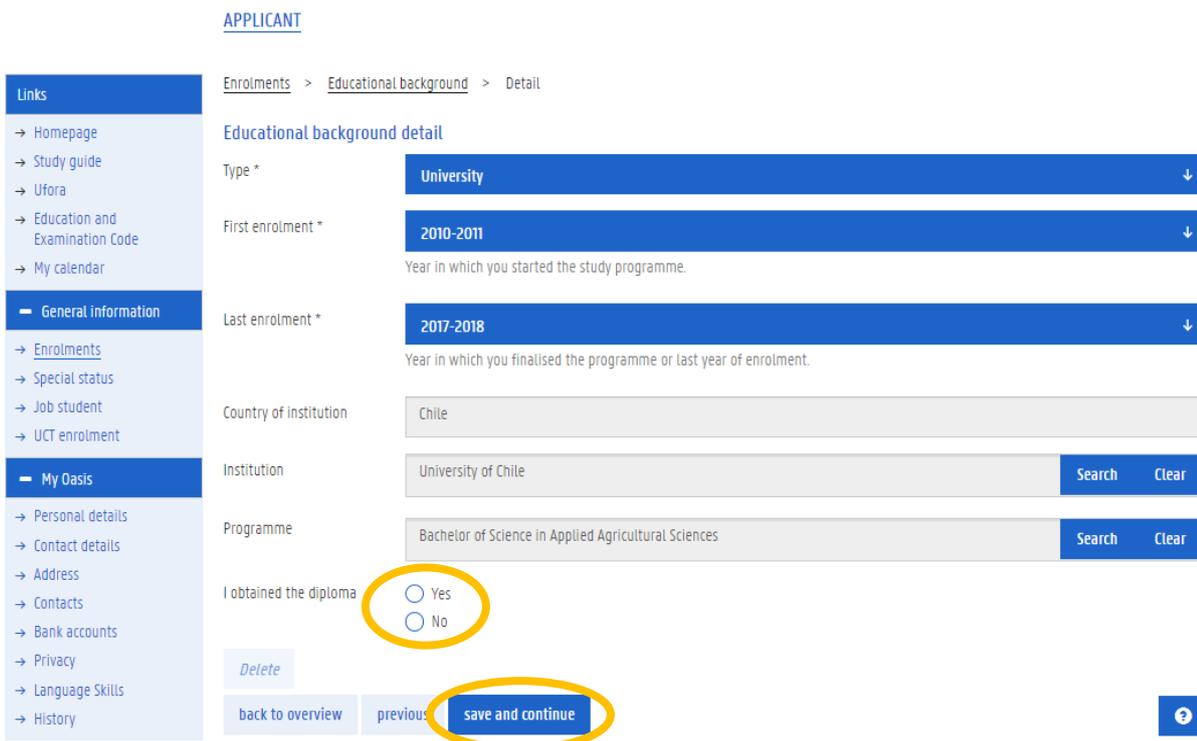back to overview   previous   save and continue

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If the university or programme do not appear on the list a button will appear allowing you to enter the names manually.

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Enrolments > Educational background > Find programme

Find programme

Name _____ VWZ

You can search on (any part of) the name of the programme.

[Search] [Cancel] [You cannot find the programme in the list?]

Name
No programme found.

Type the official and complete name of the university at which you obtained your bachelor degree.
Type the official and complete name of the bachelor programme you followed (for example 'Bachelor of Science in Applied Agricultural Sciences').

APPLICANT

Enrolments > Educational background > Institution not found

Institution not found
Add the official and complete name of the institution and the programme you have followed, so that we can add this information in the database.

Name of the institution * _____

Name of the programme * _____

[Next]

Select whether or not you have obtained the diploma of degree.

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Selecting 'Yes' means that you have officially finished your previous programme and that you graduated.

In case you have not yet graduated and obtained your final degree before the application deadline of 29 February 2024 (for example you will only graduate in June 2024), you can upload a statement of expected graduation to apply for academic admission to the IMRD programme.

Click 'Save and continue'.

4.4. Uploading official educational documents

First add a scan of each of the diploma certificates you entered in the section "educational background" by clicking 'Add attachment' and selecting the document type: *Diploma or Degree*.

Then add a scan of the transcript or records for each of the abovementioned degrees. By clicking 'Add attachment and selecting the document type: *Transcript of records or diploma supplement.*

If there are additional documents that you need to upload to prove your prior education you may upload them under document type: *other*. For example a statement of expected graduation if you have not graduated yet.

Upload a clear scan of your Diploma certificate or transcripts. We accept documents in **Dutch, French, German or English. If your original Diploma or transcripts are in another language, they should be translated by a sworn translator. Non-translated Diploma or transcripts in other languages will not be accepted.**

The Diploma certificate do not need to be legalized at this application stage. Once you have been academically accepted the admissions office will ask for a scan of your legalized diploma.

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Enrolments > Educational background > Educational background - documents

Documents

Add a scan of your transcript of records and diploma in pdf or jpeg-format.

Add attachment

DocumentType	Actions
No documents	

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Enrolments > Educational background > Add/modify attachment

Documenttype *

Add attachment

Delete

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Diploma or Degree
Transcript of records or diploma supplement
Other

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4.5. Programme selection

Now you are ready to choose the master programme to apply for. This information should already be filled in for the International Master of Science in Rural Development. In case it is not you can edit it.

Select academic year '2024-2025'.

Select programma type 'Master's Programme'.

Select language 'English'.

Select location 'Ghent'.

Select Faculty 'Faculty of Bioscience Engineering'.

Select International Master of Science in Rural Development

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Enrolments > Choose a programme

In which academic year do you want to enrol?

Academic year *	2022-2023	↓

Choose the programme you want to enrol for. The list below is based on your educational background.

Programme type *	Master's Programme	↓
Language *	English	↓
Location	Ghent	↓
Faculty	Faculty of Bioscience Engineering	↓
Programme *		↓

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5. Completing the IMRD application form

During the completion of your application file, click 'Enrolment application' to get an overview of all fields you have to complete. Fields that are not complete are indicated with ⚠.

Click 'Details' to complete each of the fields.
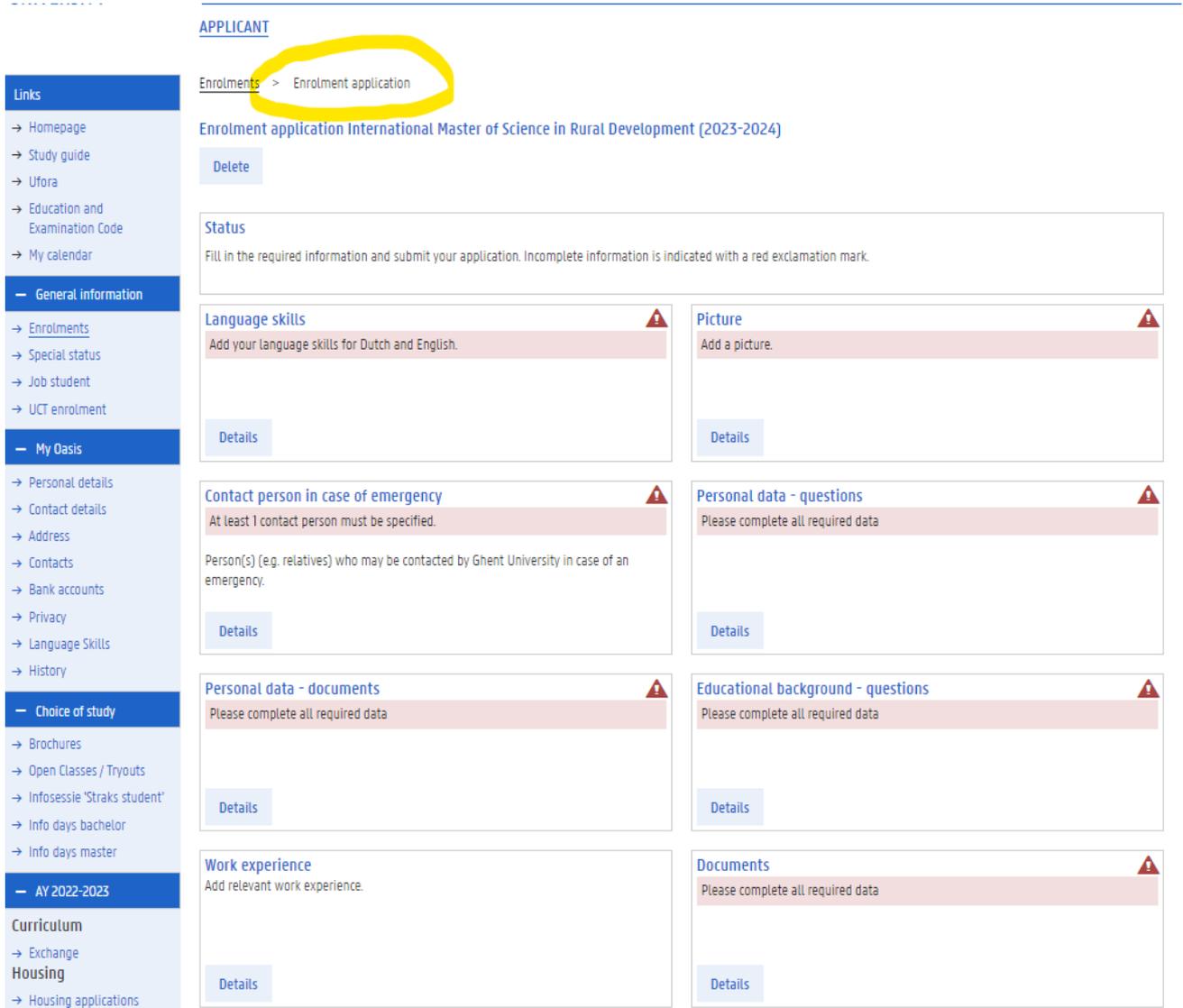
APPLICANT

Enrolments > Enrolment application

Enrolment application International Master of Science in Rural Development (2023-2024)

Delete

Status
Fill in the required information and submit your application. Incomplete information is indicated with a red exclamation mark.

Language skills ⚠
Add your language skills for Dutch and English.

Details

Picture ⚠
Add a picture.

Details

Contact person in case of emergency ⚠
At least 1 contact person must be specified.

Person(s) (e.g. relatives) who may be contacted by Ghent University in case of an emergency.

Details

Personal data - questions ⚠
Please complete all required data

Details

Personal data - documents ⚠
Please complete all required data

Details

Educational background - questions ⚠
Please complete all required data

Details

Work experience
Add relevant work experience.

Details

Documents ⚠
Please complete all required data

Details

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- Infosessie 'Straks student'
- Info days bachelor
- Info days master

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5.1. Language skills

The IMRD programme is an English taught programme. You are only required to submit a proof of English proficiency.

For **Dutch** language skills you you may select '**none**'.

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Enrolments > Enrolment application > Language skills

Language skills

— Dutch

Level   None   ↓

If you hold a proof of (Dutch) language proficiency, please add a PDF by clicking 'Add language certificate'.

Add language certificate

Type	Date	Score	Attachment	Comment
No language certificates				

+ English

+ Other languages

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For **English**, IMRD has the following language requirements:

The English language proficiency must be met by providing a certificate (validity of 5 years) of one of the following tests:

TOEFL IBT 80
TOEFL PBT 550
ACADEMIC IELTS 6,5 overall score with a minimum of 6,0 for writing
CEFR B2 Issued by a European university language centre
ESOL CAMBRIDGE English CAE (Advanced)

Language of instruction is not accepted anymore, **except** applicants who are **nationals from** or have **obtained a bachelor and/or master degree** in a higher education institute with English as mode of instruction in **USA, Australia, New Zealand, United Kingdom, Republic of Ireland** or **Canada**, and in the latter case a certificate that the mode of instruction was English has to be submitted.

You must enter your subjective English level, the test you have taken and your official score. Then you can upload a copy of your test results. Make sure you enter a valid certificate! As invalid certificates will not be accepted and will lead to rejection of admission.

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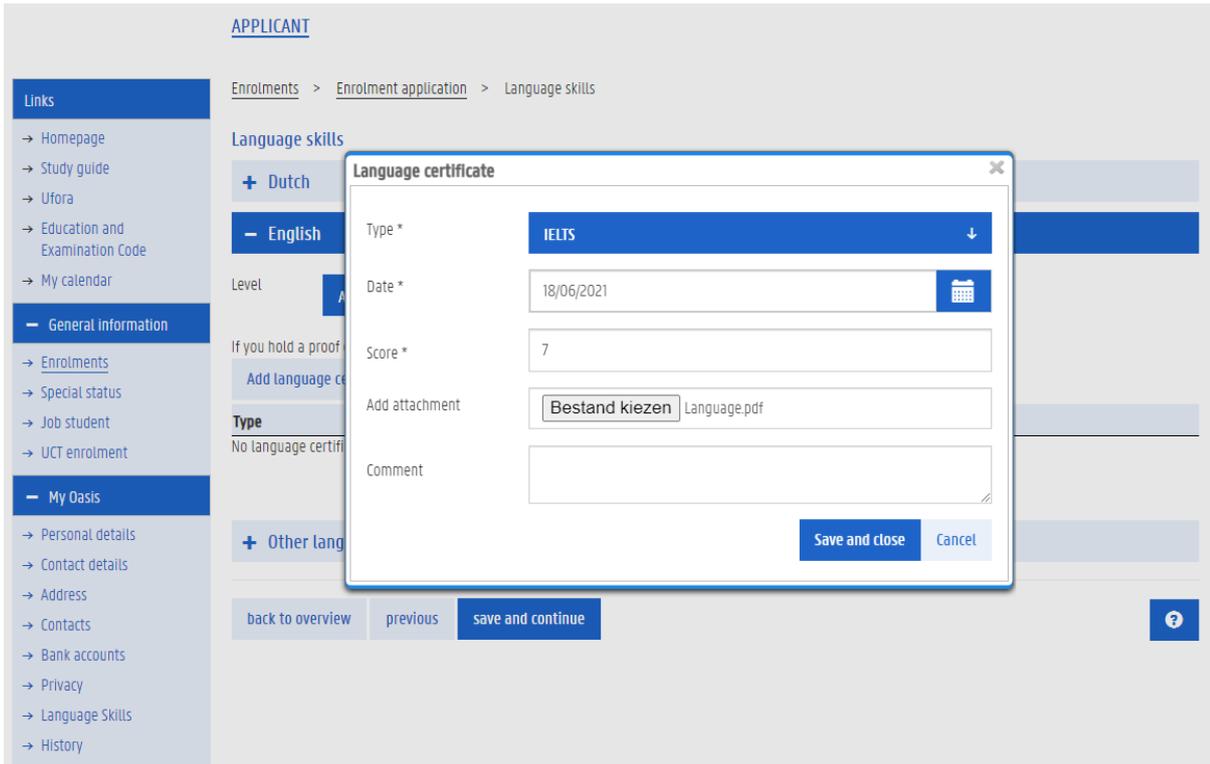
If you do not have a valid proof of English certification yet, you can always add it at a later stage, even after you've submitted your application. You can do this by going to "Language Skills" under "my Oasis". Please do this before the application deadlines!
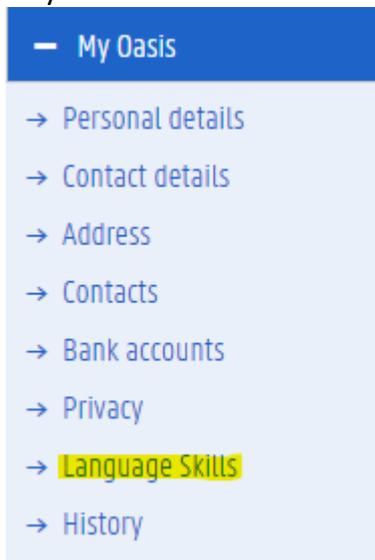
5.2. Adding a Picture to your personal details

In the next field you must add a profile picture of yourself. This picture will be used on your student card and on the UGent platforms. The instructions on how to take this picture will appear on screen.

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5.3. Emergency contact

The third field is your emergency contact information. Make sure this is filled in correctly! At least a phone number is mandatory, but we urge you to provide as much information as possible.

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5.4. Personal data – documents and questions

In the following two fields you will need to submit your identity documents and information.

First you will be required to enter your passport number, expiry date and how you found out about the programme.
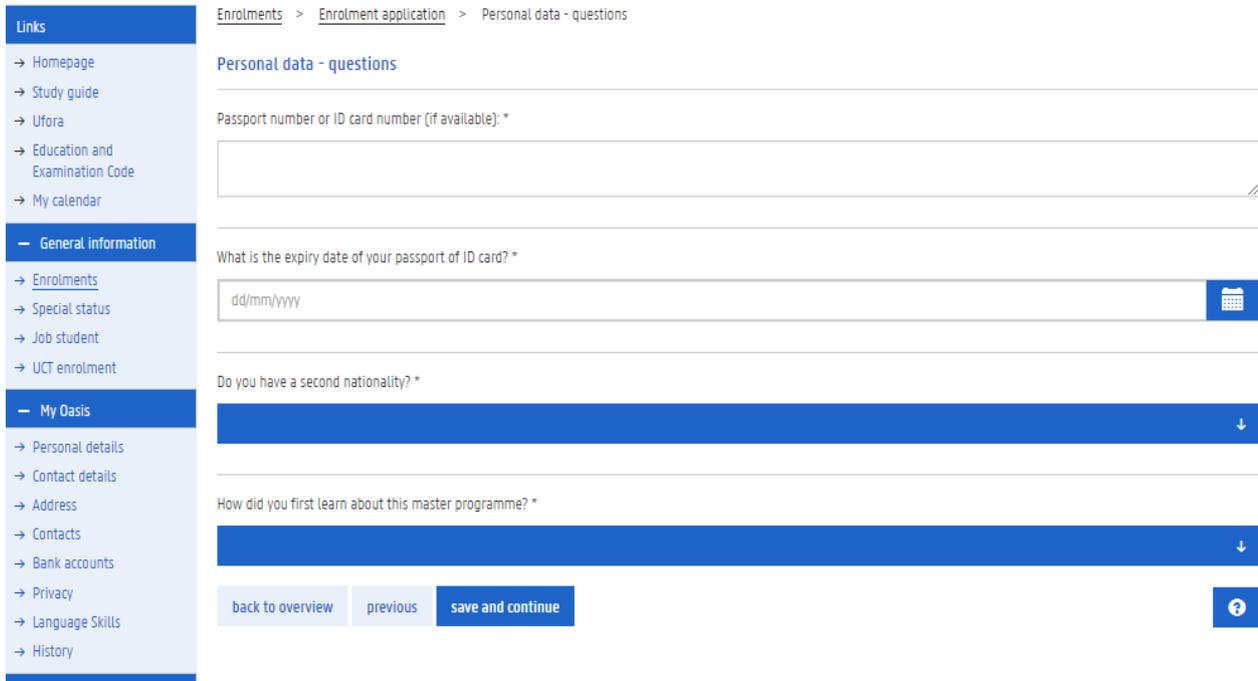
On the next page you can add a scan of your international passport or other official proof of identity (national ID card, driver's license). An international passport is not mandatory at application stage but will be necessary to apply for a visa to travel to Belgium.

In case you have a second nationality, click 'Add document' to add a scan of an official proof of your second nationality.

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5.5. Educational Background – Questions

This section will help us identify whether you meet the minimum requirements of the programme. For each of the three main academic requirements you will be able to give us more information. Each of the courses you give up in this section should also be in the transcript of records you uploaded.

For example:

You've had the course "*research methods"* which had statistical an mathematical learning outcomes. You can add this course to the first question.

Please keep the information in this section brief.

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5.6. Work and professional Experience

You may add your relevant work experiences in this field. Only add experiences that you think are relevant to the programme. This will allow evaluators to quickly check your prior experiences.
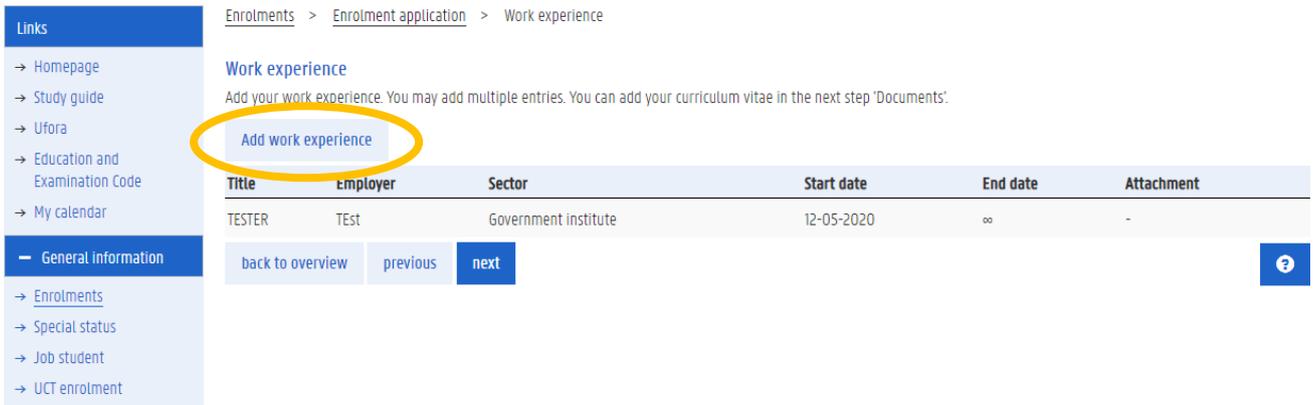
Provide as much information as possible for each work experience relevant to the programme
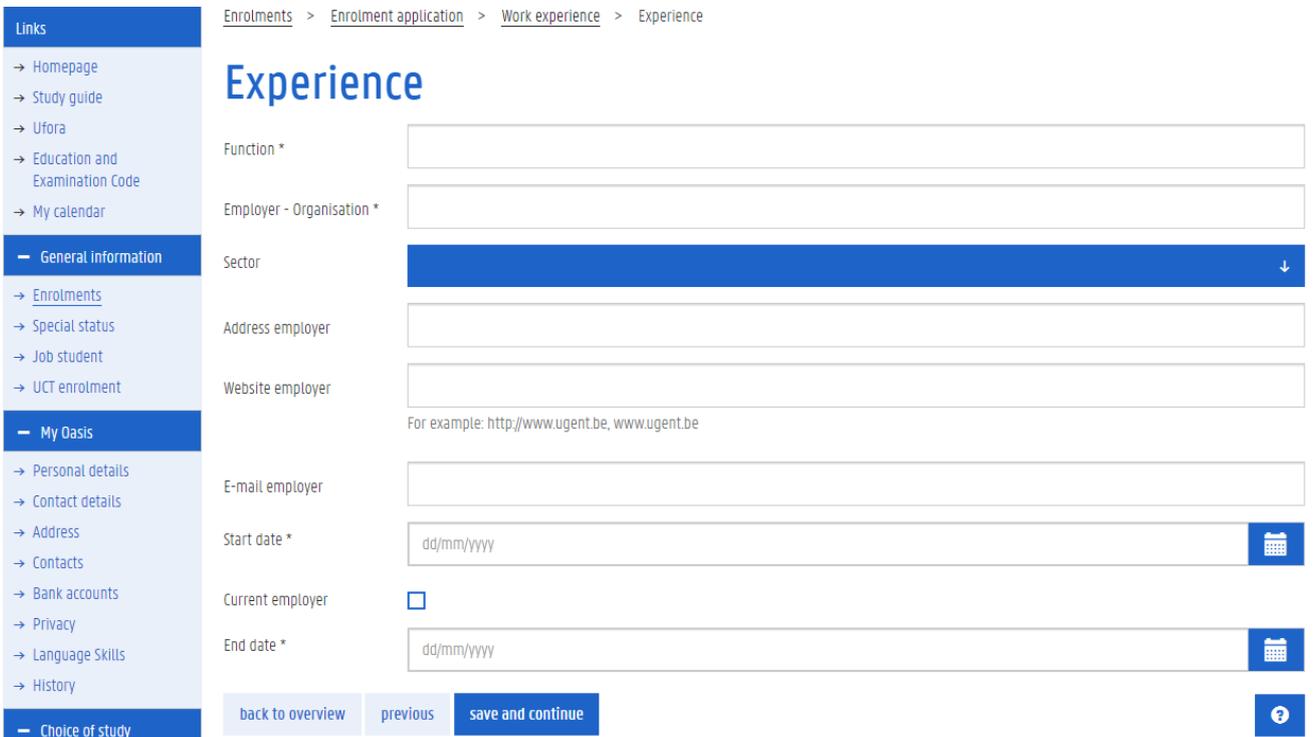
5.7. Documents

In this section you can add supporting documents to aid in your scholarship application. There are three documents you need to submit.

5.7.1.Curriculum Vitae

This will allow us to assess your non-academic experience. This includes your studies, work experience, internships, volunteering work etc... This information gives us more context on what kind of candidate you are and how well you would fit in the programme.

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5.7.2.Motivation

Upload a motivation letter (max A4). Motivate why you wish to join the programme. Highlight relevant experience and skills related to rural development. Motivate why you should be selected for a VLIR scholarship in case you apply for one
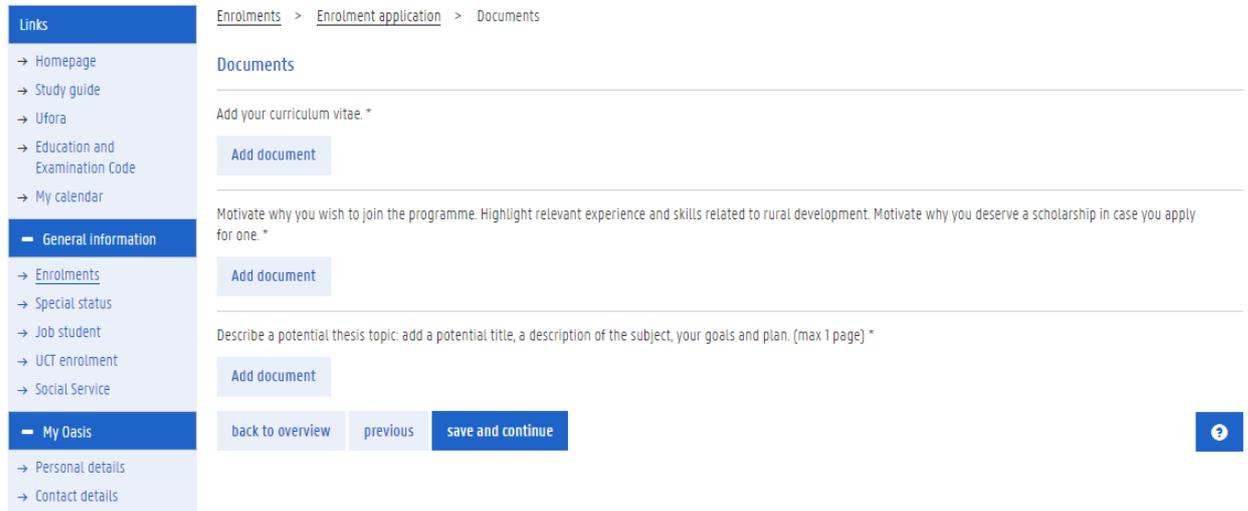
5.8. Scholarship and questions

This field allows you to select the VLIR scholarship if you wish to apply, as well as letting us know whether you are interested in applying as a self-supporting student. You are allowed to apply for a scholarship even if you answer "YES" to the self-supporting student question. Your answer on this question will not have an impact on your scholarship selection.

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- → Info days bachelor
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Curriculum

Enrolments > Enrolment application > Scholarship

VLIR-UOS Scholarship ❓

The deadline for scholarship application is 29 February 2024. For a VLIR-UOS scholarship you need to be a resident and national of one of the VLIR-UOS partner countries and be younger than 35 years old at the time of application. The results of the scholarship selection will be communicated before May 2024.

Scholarships (tick the scholarships you want to apply for and drag them into the order of your preference).

✛ ☑ VLIR-UOS, more information can be found here

Here you can add documents in the context of your scholarship application or your self-supporting resources.

Add document

Type	Remark	Creationdate	Download
No documents			

Self-supporting student * | Yes ↓

Will you be a self-supporting student? Or in case you apply for a scholarship and you are not awarded or not eligible for this scholarship, will and can you join the programme as a self-supporting student? For example will you apply for a scholarship not offered by the programme (e.g. a scholarship from your own country)? Or will your family support you financially or do you have enough own savings? Or will your current employer keep paying your salary during your studies? The answer to this question will not affect your chances for a scholarship in any way.

Indicate here which financial resources you will use to fund your studies as a self-supporting student. Will you apply for a scholarship from your own country)? Or will your family support you financially or do you have enough own savings? Or will your current employer keep paying your salary during your studies? In case you want to add documents, you can upload them via 'Add documents'.

- ☐ Scholarship
- ☐ Employer
- ☐ Family
- ☐ Individual Sponsor - own resources
- ☐ Other financial means

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5.8.1. VLIR-UOS Scholarship Questions

On this page questions will be asked that are necessary for the VLIR-UOS scholarship application. You only need to answer these questions If you apply for a VLIR-UOS scholarship. Remember to check whether you are eligible for a VLIR-UOS scholarship here.

vliruos
SHARING MINDS, CHANGING LIVES

IMRD

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VLIR-UOS Scholarship - questions

Please answer these questions if you apply for a VLIR-UOS scholarship.

Make sure that you meet the scholarship criteria: https://www.vliruos.be/en/countries/96

What is your civil status?

How many children do you have?

Have you ever received a scholarship from the Belgian government to attend a master programme or equivalent or were you ever enrolled in a Flemish higher education institution to attend a master programme or equivalent?

Have you ever received a VLIR-UOS scholarship before?

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5.9. Mobility and focus area selection

On this page you can enter your preferred IMRD track and select your top two focus areas. For more information on the different tracks please check www.imrd.eu/programme/. It is mandatory for all students to give up their preferred Erasmus Mundus focus area, as this is the "generic" IMRD programme track. If you applied for the VLIR-UOS scholarship or are interested in a IMRD+ programme you may also select those.

If you are selected for a VLIR-UOS scholarship you will receive confirmation for which track you've been selected at the same time as you receive the scholarship information.
If you are a self-supported student you will receive confirmation for which track you've been selected in June 2025.

Changes in tracks are not possible.

In this section you also have to indicate what your research focus of your master dissertation would be if you should start this programme. Describe this in maximum 100 words.

5.10.   Submit your enrollment application

Once you have completed all the mandatory fields you can submit your enrollment application. Only do this if you are sure all documents and information entered is correct.

IMRD

Enrolments > Enrolment application > Submit your enrolment application

Submit your enrolment application

Enrolment application for 2022-2023: International Master of Science in Rural Development

☐ I hereby certify that the information provided in this application is **accurate and complete**. I understand that inaccurate or incomplete information may affect my enrolment. Misrepresentation of this information is ground for admission denial, expulsion from Ghent University or cancellation of the scholarship (when applicable).

☐ I understand that, as an international student in Belgium, I am required **by Belgian Law** to prove that I am covered by a valid health insurance policy.

☐ I confirm that I possess **substantial financial** and material means to support myself for the complete duration of my stay as a student and therefore I acknowledge that I cannot claim financial or material aid from Ghent University. Proof can be required at the time of enrolment.

☐ I, the undersigned, hereby give my consent to The International Admissions Desk, Office for Student Administration and Study Programmes, Department of Educational Affairs of Ghent University to request information about my academic qualifications and professional experience, as stated in this application, for the purpose of collecting and verifying this information in relation to my application.

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6. After submission

After submitting your enrolment application you will be unable to edit any information. You may still check the details you submitted by clicking on "details".

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Enrolments and enrolment applications

Apply for enrolment

Enrolment application 2022-2023 (You are not enrolled yet)
International Master of Science in Rural Development
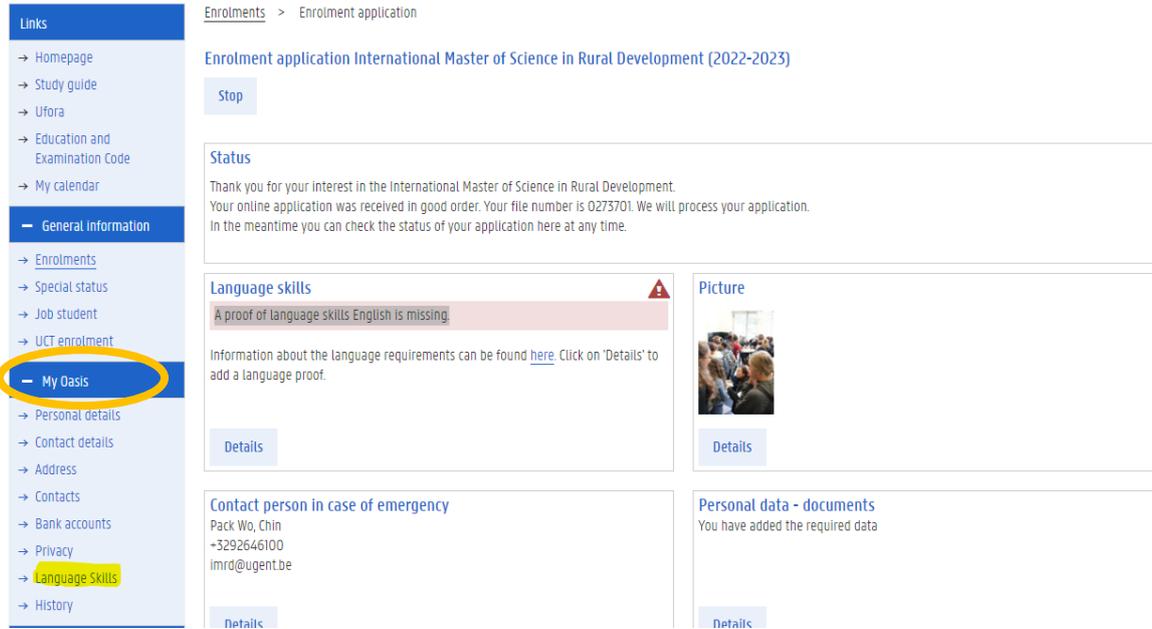Click on 'Details' for more information.

Details

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6.1. Error "A proof of language skills English is missing"

When you check the details you will see that the "Language skills section has a message highlighted in red: A proof of language skills English is missing.

You may ignore this message. This will remain until our application team verifies your language certificate. If any additional documents are necessary you will be notified by email.

If you still need to upload a language proof, this can be done on language skills under "my Oasis"